



Vacancy Announcement

Dalit NGO Federation (DNF), founded in 1998, a recognized and credible umbrella organization of nearly 350 Dalit NGOs working in Nepal for the empowerment and inclusion of Dalit community has been implementing the project, entitled "Mitigating Conflict and Improving Implementation of GESI Policies Through People-To-People Approach in Nepal", shortly known as "CM-GESI project" in partnership with The Asia Foundation (TAF) in the support of USAID Nepal since January 2016. Initially, the project was implemented in six districts-Achham, Kailali, kaski, Kathmandu, Kaski, Ramechhap and Sindhuli, which has now been further expanded in four earthquake affected districts; Dhading, Dolakha and Nuwakot and Rasuwa from January, 2017. DNF is going to establish GESI Information and Communication Centers (GICCs) in five project districts: Achham, Kailali, Kaski, Kathmandu, and Nuwakot) effective from August, 2017.

The objective of the GICCs is to inform local people and key stakeholders about GESI issues and provide beneficiaries with referrals to services related to domestic violence, sexual abuse and Gender-based violence (GBV), information regarding GESI related government policies and service providers, legal advice, information on earthquake related reconstruction services etc.

Therefore, DNF is looking for the GIC Officers for the effective implementation of the GIC centers.

Key Responsibilities: The GIC Officers will be responsible for the following:

- Directly responsible to the District project office, in the case of Kathmandu, he/she will be responsible to the Central Officer;
- Should report to District Coordinator weekly and to central office monthly.
- Collect, disseminate information to the community and stakeholders about different CM-GESI publications and documents and other required documents;
- Collect and share information through workshops, trainings, orientations during P2P monthly meetings;
- Responsible for disseminating information related to GESI to the community people;
- Hold periodic meetings with P2P (GESI Inclusive) groups;
- Support in development and dissemination of GESI related IEC materials;
- Hold/supervise periodic/ monthly meeting of P2P groups;
- Identify and document the cases of caste-based discrimination (CBD) and gender-based violence in the district;
- Support and coordinate to facilitate day to day outreach activities, Civic education classes in the community;
- Strengthen information & communication capacity of P2P groups through monthly meeting;

Qualification:

- Bachelor's degree in social science or any relevant field with at least 2 years of experience or intermediate with 3 years of experience in similar working areas. Previous experience of working in the field of GESI will be highly appreciated

Skills required:

- Having good knowledge on GESI issues;
- Able to work and coordinate with different political parties in balanced way;
- Good Coordination & Cooperation ability with government, non-government line agencies in local level, Able to coordination and liaison with district level line agencies;
- Able to liaison with local government authorities and P2P group members for advocacy on GESI;
- Able to produce advocacy guiding documents for P2P delegation visits
- Able to feed VMS data into this process, carry out basic analysis of the data and information
- Able to communicate/ deal / collaborate with line agencies : DCC, DAO, and Local level government bodies/agencies/ offices of the respective districts
- Should have good in spoken and writing both English and Nepali
- Able to work in computer office packages like MS-Excel, MS-Word, Power Point, Email ;and Internet;
- Able to documentation, monitoring and reporting of the project to the respective supervisor

Interested and competent applicants who meet the aforementioned criteria are requested to apply for the position along with your updated CV by 1st August, 2017. Applications can be submitted by email: dalingofederation@gmail.com or hard copy directly to central Office. Applicants from Dalit, women and other marginalized communities will be highly encouraged to apply. Only shortlisted candidates will be contacted for the selection process. DNF will highly preferred inclusion of marginalized group within Dalit community. Canvassing at any stages of the screening process that leads to automatic disqualification.

For more details:**Dalit NGO Federation (DNF)****Central Office**

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